

Advertisement for the Post of Chief Executive Officer (CEO) of CEFC Pratham Foundation on contractual basis

CEFC Pratham Foundation is engaged in providing training, skill development, consultation and has strength in development and delivery, innovations and marketing of technology trainings etc. particularly in the areas of

1. Electro Slag Re-melting (ESR) technology and Steel making process
2. Manufacture of Gears
3. Non-Destructive Testing
4. Welding technology

Company invites applications for the post of Chief Executive Officer, positioned at Ranchi.

Educational Qualification

Bachelor degree in Engineering with Post-Graduation in Management (MBA/PGDM) from a recognized University/Institute.

Experience

Minimum 25 years of experience in training /R&D Centre or manufacturing industry/heavy industry of private/public sector out of which 5 years should be at a senior level. Experience of administration of training centres in large reputed organization(s) will be given preference.

Age Limit

Candidates not more than 65 years of age are eligible to apply.

Compensation

Remuneration will be according to the industry norms.

Tenure

Appointment will be made initially for 1 year and can be extended upto 3 years on the completion of the term at the sole discretion of the management.

How to apply

The details regarding the position and the Performa of the application can be accessed/downloaded through the website of the Company at www.hecltd.com. The complete application alongwith write up must reach latest by 14th August, 2017 in an envelope marked "Application for the post of Chief Executive Officer" to The Director, CEFC Pratham Foundation, Administrative Building, Foundry Forge Plant, Plant Plaza Road, Dhurwa, Ranchi-834004.

**Candidates will be selected on the basis of interview. Call letters for interview will be sent individually to the candidates. After final selection, HR department will contact the candidate for further proceedings. The name of the selected candidate will be displayed on the CEFC website also.

JOB PROFILE AND COMPETENCY/SKILL REQUIREMENT

Job Profile for the post of CEO is as follows:

- To set a strategic vision for the Institute
- Shall be the complete administrator as the Center head.
- Lead and promote the center within the Universities and Service Sector
- Ensure the Institute attracts sufficient funding to ensure its future viability
- To take a leadership role in the development of an international reputation for the Institute.
- All Planning is to be done at his level.
- Co-ordinate Institute strategy, research, education, training, and collaboration with other institutes and Ministries.
- Budget / cost control of training
- Definition of training dates, coordinate with Global Training
- Ensure timely compliance of Statutory regulations.
- Customer consulting
- Execution of trainings and training success
- Administration of all aspects of the institute including HR, finance, marketing.
- Shall have the authority in all fields of HR, finance and marketing.
- Design, Development and Organization of the training program.